**Golf Academy Instructor - Full Time Exempt**

Pinehurst, NC, USA Req #3901

Wednesday, December 28, 2022

Join a team that's been welcoming guests for more than a century. At Pinehurst our Culture is critical to delivering a consistent guest, member and employee experience. Our Purpose is, “As the Cradle of American Golf, we honor timeless traditions and inspire legendary stories, one smile, one round, one moment at a time.” Our Values are; Genuine Hospitality, Be Trustworthy, Good Stewards and Inspired Innovation. If you’re seeking a heartfelt workplace then Pinehurst is the place for you. Every role contributes to upholding our treasured culture, performs their job duties consistently and handles other job duties as assigned in our ever-changing environment.

**SUMMARY:**

The primary purpose of this position is to assist with the daily function of the Pinehurst Golf Academy while promoting golf instruction, golf club sales and club repair to the Membership, Resort Guests and the golfing community.

**EDUCATION and/or EXPERIENCE:**

Bachelor's degree required and a minimum of two years related experience; or an equivalent combination of education and experience.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

* Assist with the daily instructional activities of the Pinehurst Golf Academy.
	+ Instruct in scheduled PGA schools
	+ Assist with set-up and takedown of PGA programs
	+ Assist PGA coordinator with daily duties of PGA programs
* Assist with the day to day activities of the Pinehurst Golf Academy.
* Monitor merchandise needs for PGA
* Monitor club fitting and club repair of students
* Monitor instructional supply needs for PGA
* Monitor building supply needs for PGA
* Work on projects associated with PGA
* Assist with the day to day operational duties of the Learning Center:
	+ Hard-goods sales
	+ Scheduling private golf lessons and club fittings
	+ Club repair
	+ Hard goods inventory
	+ Oversee demo product
	+ Assist with basic upkeep of the Learning Center and practice facility

 Instruct in scheduled PGA schools

 Assist Director with member programs designed for Junior Golfers of all ages

 Assist with set-up and takedown of PGA programs

 Assist PGA coordinator with daily duties of PGA programs

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.  While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk and use hands to finger, handle, or feel. The employee must frequently lift and/or move up to 50 pounds.  Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision and ability to adjust focus.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.  The employee is occasionally exposed to wet and/or humid conditions, outside weather conditions, and extreme heat. The noise level in the work environment is usually moderate.

Pinehurst, LLC reserves the right to transfer any Employee from his/her current job assignment or location to another job assignment or location as needed, either on a temporary or regular basis.

Go to <https://us63.dayforcehcm.com/CandidatePortal/en-US/pinehurst/JobApplication?postingid=6805> to apply.